

ROLE DESCRIPTION

Title: **Assistant Unit Leader – Camp Tuckaho and Cedarledge**

Purpose of the position: To assist in carrying out unit operations and supervision of campers assigned to a unit. To assist in implementing camp programs to ensure a safe, fun, high quality Girl Scout camp experience for campers.

Accountability: To the Camp Director; supervised by the Unit Leader.

Staff/Department: Camping Services Manager/Camp Program

Terms of appointment: Appointed for a specific camp and time

Time Commitment: 1 week at camp

Responsibilities:

- Assists with the plans and preparations of activities that ensure fun, safe, age appropriate, challenging and creative programming for campers; assists in involving and guiding campers in planning activities; uses age and ability appropriate methods, patience, humor and enthusiasm to encourage campers' enjoyment of all aspects of camp program
- Sustains an environment which supports physical and emotional safety of campers and staff; establishes and maintains good relationship with staff and campers
- Assists with camper supervision and unit activities; actively assists campers in getting acquainted, making friends, understanding one another, developing a group identity and problem solving
- Reviews unit roster, camper information forms and lists of campers with allergies or regular medications; assists in ensuring that campers see Health Services Staff as scheduled; maintains confidentiality of all health related information
- Positively interprets camp rules and supports procedures to ensure adherence to Girls Scouts of the USA (GSUSA), American Camp Association (ACA) and Council standards and procedures

Requirements of the position:

- Meets membership requirements
- Abides by national and local Girl Scout policies, standards and procedures and the ACA standards and procedures
- Has attained the minimum age of 18
- Has successful experience working with groups of children
- Has demonstrated leadership, good judgment, maturity, flexibility and ability to maintain positive attitude
- Has energy, stamina and ability to maintain patience and enjoy group living in the out-of-doors

Knowledge and skills required:

- Knowledge of *Safety Activity Checkpoints* and *Volunteer Essentials*
- Knowledge of other available GSUSA and Girl Scouts of Eastern Missouri resources that provide information pertaining to current policies, standards and procedures relevant to the duties of the position

Training Required:

- VIP In-Town Training
- On-site Training
- 2 to 3 online American Camp Association trainings