

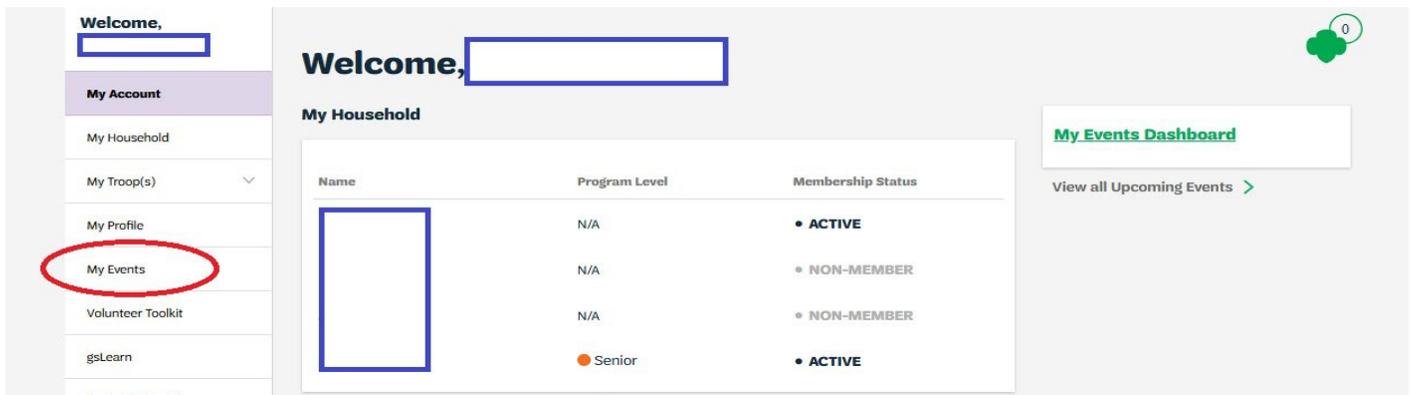
Registering Your Girl Scout for their Robotics Program Level

These instructions are based on the website, not mobile.

Step 1 – Go to our website www.girlscoutsem.org and click on the ‘myGS’ option at the top right.

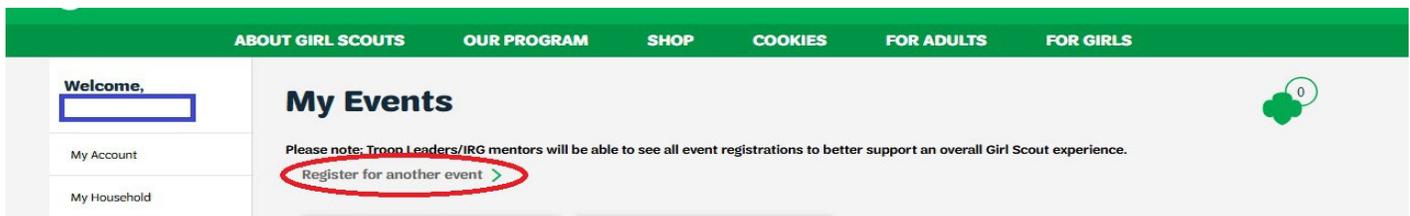
Step 2 – Sign in to your myGS account by clicking the ‘Login’ button on the top right.

Step 3 – Select myEvents in the Left hand menu. Select register for another event. Search within the 63146 zip code. Once submitted, type the full title of your Robotics program.

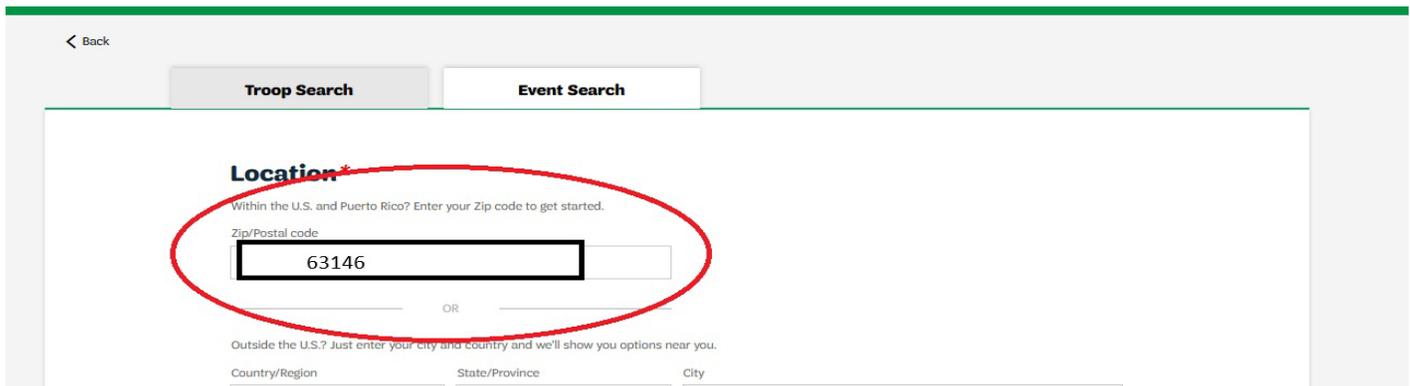


This screenshot shows the 'My Events Dashboard' on the Girl Scout website. On the left, a navigation menu has 'My Events' circled in red. The main content area, titled 'My Household', contains a table with columns for Name, Program Level, and Membership Status. The first row has a red box around the Name field. The table lists three household members, with the first and last rows marked as 'ACTIVE'. On the right, there is a 'My Events Dashboard' section with a 'View all Upcoming Events' link.

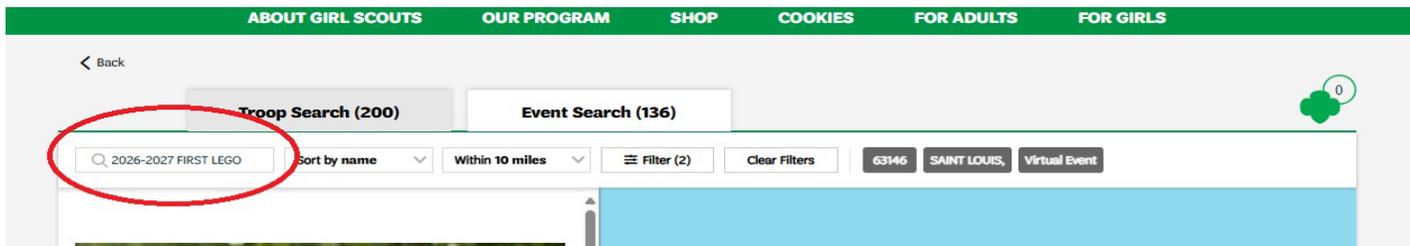
| Name | Program Level | Membership Status |
|----------------------|---------------|-------------------|
| <input type="text"/> | N/A | • ACTIVE |
| | N/A | • NON-MEMBER |
| | N/A | • NON-MEMBER |
| | Senior | • ACTIVE |



This screenshot shows the 'My Events' page. A green navigation bar is at the top. Below it, the 'My Events' section has a note: 'Please note: Troop Leaders/IRG mentors will be able to see all event registrations to better support an overall Girl Scout experience.' Below this note, the link 'Register for another event >' is circled in red.



This screenshot shows the 'Event Search' form. The 'Location*' field is circled in red and contains the zip code '63146'. Below the zip code field, there are fields for 'Country/Region', 'State/Province', and 'City'. The navigation bar at the top includes links for 'ABOUT GIRL SCOUTS', 'OUR PROGRAM', 'SHOP', 'COOKIES', 'FOR ADULTS', and 'FOR GIRLS'.



This screenshot shows the search results page. The search bar contains '2026-2027 FIRST LEGO' and is circled in red. The results are filtered to show 200 troops and 136 events. The search criteria include 'Within 10 miles', 'Filter (2)', and 'Clear Filters'. The results are for zip code '63146' in 'SAINT LOUIS' and are 'Virtual Event'.

Step 4 – Choose one Girl Scout spot unless you have multiple Girl Scouts in your household who are participating in that level of programming. Then click ‘Add Events’.

Step 5 – You will then be asked to provide details on who you are registering.

Step 6 – You will choose ‘My Household’ under the options of ‘Assign Attendees’. This will allow you to choose your Girl Scout. (If for some reason your Girl Scout is not showing up here, please contact the Answer Center at 314.400.4600 or answercenter@girlscoutsem.org) You can then complete the remaining details for your Girl Scout, including any special circumstances, dietary restrictions and shirt sizes.

*Special Circumstances should be used to indicate if Girl Scouts has any accessibility requests while they are participating in the program.

At this time, you will also be prompted to choose your payment option. As a caregiver, you can choose the credit card option or financial scholarship. For all programs between \$10 and \$50, no additional steps are needed if choosing financial scholarships. It will be processed within 3-5 business days.

Step 7 – You will then click ‘Submit Member Details’ to move to the next step. If everything looks good, click ‘Review Cart’

Step 8 – The next page will ask you to agree to the ‘Girl Scout Promise and Law’ and then you can ‘Add Payment Details’ if you are paying by credit card or ‘Submit’ if you are using financial scholarship.

Your Girl Scout has now been registered for the current Girl Scout Robotics Season!

Program Confirmation – If you would like to go back and check that your Girl Scout is registered for the program down the road, you can do so by going to your account and clicking on ‘My Events’ on the left column. Find the ‘FIRST LEGO League Challenge *Robotics Team Participation*’ and click on the event. You will see a ‘Print Receipt’ button about halfway down the page and if you click this, it will display the name of the Girl Scouts registered from your household.