



GIRL SCOUT COOKIE PROGRAM TIPSHEET

eBudde Cookie Exchange & Fulfilling Final Customer Orders

Check with your troop for any last-minute and final Digital Cookie girl-delivery orders once the option ends on March 13. If you have a Girl Scout who needs to fill some orders at the end of the season, inventory can never be guaranteed, so it's best to try to get all orders filled prior to this. Near the end of the season, some cupboards may begin to close. Final cupboard dates will be available through eBudde Cookie News emails and the eBudde app.

You can see which cookie varieties a cupboard may no longer have in stock, or at least not be taking pending orders for when you go to place a pending order in eBudde. Be sure to check the cupboard notes, as they may have special instructions on certain varieties.

SELL REMAINING COOKIES

Troops can continue to sell or transfer remaining cookies, including last minute cookie booths, door-to-door walkabouts through March 31. If you do sell off any residual inventory after March 23, you won't be able to update any package credit in eBudde and it won't affect rewards. This will only be for the troop to recoup funds for the cookies. Please note, cookies cannot be sold for any amount other than \$6, or after their best by date on the package.

Reach out to your troop families to help offload any extra troop cookies. Contact your Neighborhood Cookie Manager for ideas if needed. You can list/find extra cookies during the season on the eBudde Cookie Exchange as well. Troops **SHOULD NOT** purchase cookies from one another to fulfill customer orders. Transfer of cookies between troops **SHOULD** be done electronically through eBudde so each troop's inventory will be accurate, and Girl Scouts can be properly credited with those package sales.

EBUDDE COOKIE EXCHANGE

eBudde has a built-in system for swapping cookies between troops once cookies are in hand.

To list cookies on the Exchange:

1. Go to the Cookie Exch tab in eBudde web, or click Cookies, then Exchange in the app.
2. Enter in the number of packages, by variety, you need to move.
3. Check the box to include your phone number, if desired.
4. Click the blue Update Pkgs to Exchange to have your cookies listed.





5. If you can give away all of your listed cookies, be sure to go back in and click Remove My Offering to avoid troops continuing to contact you.
6. If you give away some of your listed cookies, be sure to update your quantities available.

Settings Girls Init. Order Delivery Girl Orders Transactions **Cookie Exch** Txn Pickups Rewards

COOKIE EXCHANGE

Have packages of cookies to exchange with other Troops? Use the form below to post what packages you have to the exchange.

The numbers in the form always reflect your last update so after you've given away some packages please come back here to update your offerings!

Did you give away ALL of your packages? Fantastic! If you would like to opt out simply [Remove My Offering](#)

Adventurefuls	Lemon-Ups	Trefoils	Do-Si-Dos	Samoas	Tagalongs	Thin Mints	Explorermores	Toffee-tastic	<input type="checkbox"/> Inc. my phone number
0	0	0	0	0	0	0	0	0	Update Pkgs to Exchange

Looking for cookies? Use the information below to find cookies and request an exchange. Cookie totals may have changed since at volunteer last posted.

For current availability please contact the troop leader.

<input checked="" type="checkbox"/> ADVENTUREFULS	Total: 0
<input checked="" type="checkbox"/> LEMON-UPS	Total: 0
<input checked="" type="checkbox"/> TREFOILS	Total: 0
<input checked="" type="checkbox"/> DO-SI-DOS	Total: 0
<input checked="" type="checkbox"/> SAMOAS	Total: 0
<input checked="" type="checkbox"/> TAGALONGS	Total: 0
<input checked="" type="checkbox"/> THIN MINTS	Total: 0

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Cookie Exchange

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Cookie Exchange

Looking for packages of cookies? Use the information below to find packages and request an exchange. Package totals may have changed since posting. For current availability please contact the troop leader.

<input checked="" type="checkbox"/> Adventurefuls	Total: 0
<input checked="" type="checkbox"/> Lemon-Ups	Total: 0
<input checked="" type="checkbox"/> Trefoils	Total: 0
<input checked="" type="checkbox"/> Do-Si-Dos	Total: 0
<input checked="" type="checkbox"/> Samoas	Total: 0
<input checked="" type="checkbox"/> Tagalongs	Total: 0
<input checked="" type="checkbox"/> Thin Mints	Total: 0
<input checked="" type="checkbox"/> Explorermores	Total: 0
<input checked="" type="checkbox"/> Toffee-tastic	Total: 0



Find cookies on the Exchange

1. Go to the Cookie Exch tab in eBudde.
2. Click on the cookie variety for which you are looking. You will see a list of all troops in your District with that variety. It will include the date listed, how many packages available, volunteer contact information and Neighborhood number/ manager on the far right.
3. You can reach out via email or phone to the troop volunteer listed to inquire about their cookies.
4. If you can get cookies from a troop, the troop giving away their cookies SHOULD initiate the transfer transaction in eBudde.
 - Go to the Transactions tab
 - Click +Add
 - Make sure “Normal” is selected
 - Click Troop, then enter the other troop’s number in the empty field
 - Put in the date the exchange happened
 - On the right side, make sure “Add Product” is selected to ensure the product is added to the other troop
 - Enter the total packages or cases given to the receiving troop
 - Click Save
 - This will remove the cookies from your troop’s inventory

Add Transaction

Time & Place

Date: 12/08/2025 Receipt: UHI000

Normal Booth Adjustment Return

Troop Service Unit Cupboard

Select Location

Pickup

Date: Time:

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Add Transaction

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Cookie Order

Add Product Remove Product

Product	Cases	Packages
Adventurefuls	0	0
Lemon-Ups	0	0
Trefoils	0	0
Do-Si-Dos	0	0
Samoas	0	0
Tagalongs	0	0
Thin Mints	0	0
Explorers	0	0
Toffee-tastic	0	0

Dashboard **Girls** **Cookies** **Booths** **Help**