

Adult Recognition Award Selection Committee Role Description

Title: Award Selection Committee Member

Purpose of the role: To review nominations of council-level award candidates and select award recipients.

Accountability:

- Appointed by and accountable to the Chief Membership and Marketing Officer

Staff/Department: Chief Membership and Marketing Officer

Terms of appointment:

- Two years; with an option to serve a 2nd consecutive term; not eligible to serve again until after a lapse of one year from term served.

Time Commitment: 10-15 hours per year

Responsibilities:

- Adheres to the guidelines as stated in the Council *Adult Recognition Handbook*
- Deliberates individually, and with the group, on awards requiring Council approval
- Selects recipients for Council awards

Requirements of the role:

- Meets membership requirements
- Abides by national and local Girl Scout policies, standards and procedures
- Prepares for, attends, and contributes to the Award Selection Committee meeting
- Maintains confidentiality of award candidates, panel members and content of discussion

Knowledge and skills required:

- Ability to deliberate fairly and without prejudice
- Familiarity with the *Adult Recognition Handbook*
- Familiarity with the Council's jurisdiction and resources
- Knowledge of *Safety Activity Checkpoints* and *Volunteer Essentials*
- Knowledge of other available Girl Scouts of the USA and Girl Scouts of Eastern Missouri resources that provide information pertaining to current policies, standards and procedures relevant to the duties of the position

Training Required:

- Mandatory: Girl Scouts Child Abuse & Neglect Prevention
- Mandatory: Missouri Child Abuse and Neglect Mandated Reporter Training
- Suggested: New Leader Onboarding: The Girl Scout Leadership Experience (GSLE)