



### Adult Education Scholarship Application for Adults

Financial assistance is available to volunteers who wish to take Adult Education courses that have a fee and are supported and maintained by Girl Scouts of Eastern Missouri Adult Education Department. For example: First Aid, CPR/AED, Wilderness and Remote First Aid, Cooking for Crowds at Camp, Troop Camp Certification Courses, Small Craft Safety Training, and USA Level 1 Archery are eligible for a scholarship.

The Answer Center must receive this completed application via email before the course registration period ends. Submit one application per adult per course. Eligibility rules apply to all applications. See details on page 2.

**PLEASE PRINT**

Full Name of Applicant \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone (\_\_\_\_\_) \_\_\_\_\_ Evening Phone (\_\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

I am a currently registered Girl Scout adult volunteer in District \_\_\_\_\_ Neighborhood \_\_\_\_\_ Troop \_\_\_\_\_

Girl Scout volunteer role(s) \_\_\_\_\_

Number of individuals in your household: \_\_\_\_\_ Age of each dependent child in your household: \_\_\_\_\_

Check the range of your total household gross income over the last year (include all sources of income such as child support, unemployment, disability, social security, public assistance, etc.):

\$0-\$19,999	\$40,000-\$49,999	\$70,000- 79,999	\$100,000-\$109,999
\$20,000-\$29,999	\$50,000-\$59,999	\$80,000-\$89,999	\$110,000-\$119,999
\$30,000-\$39,999	\$60,000-\$69,999	\$90,000-\$99,999	Over \$120,000

Last Girl Scouts of Eastern Missouri scholarship award received: Date: \_\_\_\_\_ Amount: \_\_\_\_\_

Are there any special circumstances we should consider with this financial assistance request?

\_\_\_\_\_  
\_\_\_\_\_

Please complete the following about the learning opportunity that a scholarship is being requested:

Adult Education Course Name \_\_\_\_\_

Course Date \_\_\_\_\_, Location \_\_\_\_\_, and cost \_\_\_\_\_

All scholarships require that a portion of the program cost be paid by the member and/or troop. Please provide the amount you can contribute at this time. You will be notified of your remaining balance due once the scholarship award decision is finalized.

Personal Contribution: \$ \_\_\_\_\_

Scholarship Amount Requested \$ \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only**

Calc: \_\_\_\_\_ Amt Approved: \_\_\_\_\_ Due: \_\_\_\_\_ Date Due: \_\_\_\_\_ Emailed: \_\_\_\_\_

Task: \_\_\_\_\_ Processing Staff Initials: \_\_\_\_\_ Approving Staff Initials: \_\_\_\_\_ Date: \_\_\_\_\_

## **Adult Education Scholarship Application for Adults Guidelines**

### **General Information**

- Financial need-based scholarships are available for those who do not have the funds to participate in a Girl Scout Adult Education learning opportunity to ensure that these opportunities are accessible to all adult volunteers.
- Girl Scouts' non-discrimination policy applies to the awarding of all Adult Education scholarships.
- All details concerning financial assistance requests are kept confidential.

### **Eligibility**

- The applicant must be a registered Girl Scout member in Girl Scouts of Eastern Missouri
- Applications must be received at the Girl Scout Service Center no later than the program registration deadline.
- Applications must be signed.
- Adult Education scholarships are non-transferable, valid only for the adult and specific course for which they are awarded.
- Applicants and/or households with outstanding balances are not eligible for scholarship assistance until open balances are paid.

### **Financial Information**

- Award calculations are based on financial need and the Federal Poverty Level.
- Scholarships are designed to supplement individual family resources, not replace them. A portion of the cost must be paid by the adult and/or troop.
- Additional information may be required to process each request, potentially including a phone interview, proof of income, and/or proof of dependents.
- Scholarships are not retroactive; if payment was already received prior to scholarship application, the scholarship will be nullified.

### **Submission Instructions**

- Submit the completed Adult Education Scholarship Application with the Course Registration form to the Answer Center Girl Scout Service Center via email at [answercenter@girlscoutsem.org](mailto:answercenter@girlscoutsem.org).

### **Scholarship Notification**

- Once a scholarship award decision has been finalized, the applicant will receive an email with the award amount and amount still due, including a deadline for payment.
- Any balance due must be paid by the deadline given, or the scholarship will be forfeited.

**Contact the Answer Center at 314.400.4600 or [answercenter@girlscoutsem.org](mailto:answercenter@girlscoutsem.org) with any questions.**