

Uniform Assistance Fund Application for Girls

Instructions (see detailed guidelines on next page)

1. Submit one application per girl
2. Allow a minimum of three weeks for processing
3. Application must be completed entirely and signed by a parent or guardian to be considered.
4. Eligibility rules apply to all applications, see details on page 2
5. Contact the Answer Center with any questions at 314.400.4600 or answercenter@girlscoutsem.org.

1. Full name of girl: _____ Current Grade: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Day Phone: _____ Evening Phone: _____
 Adult Email: _____

2. _____

Parent/Guardian Full Name	Occupation	Employer
Parent/Guardian Full Name	Occupation	Employer

3. Total People in Household: _____ Ages of each Dependent Child in Family: _____
 If you have other children applying for uniform assistance, please list their names:

4. Please indicate which product programs the applicant has participated in within the last year:
 Fall Product program Cookie program Neither, please explain: _____

5. Check the range of your total household gross income over the last year (include all sources of income, pre-tax, such as employment, child support, unemployment, disability, social security, public assistance, etc.):

<input type="checkbox"/> \$0 - \$19,999	<input type="checkbox"/> \$40,000 - \$49,999	<input type="checkbox"/> \$70,000 - \$79,999	<input type="checkbox"/> \$100,000 - \$109,999
<input type="checkbox"/> \$20,000 - \$29,999	<input type="checkbox"/> \$50,000 - \$59,999	<input type="checkbox"/> \$80,000 - \$89,999	<input type="checkbox"/> \$110,000 - \$119,999
<input type="checkbox"/> \$30,000 - \$39,999	<input type="checkbox"/> \$60,000 - \$69,999	<input type="checkbox"/> \$90,000 - \$99,999	<input type="checkbox"/> Over 120,000

6. Last Girl Scouts of Eastern Missouri scholarship award received: Date: _____ Amount: _____

7. Is there a special circumstance you would like us to consider when processing this request? _____

8. Age level for which uniform assistance is being requested:
 Daisy__ Brownie__ Junior__ Cadette__ Senior__ Ambassador__ Troop Number __

9. All awards for uniform assistance require that a portion of the uniform cost be paid by the girl's family and/or troop. Uniform costs range from \$19.95 to \$38.25. You will be notified of your remaining balance due once the assistance award decision has been finalized.

Award amount requested: \$ _____

Signature of Parent or Legal Guardian: _____ **Date:** _____

For Office Use Only

Calc: _____ Amt Approved: \$ _____ Due: \$ _____ Date Due: _____ Emailed Task

Processing Staff Initials: _____ Approving Staff Initials: _____ Date: _____

Uniform Assistance Fund Guidelines

- **General information**

Girl Scouts of Eastern Missouri, is making available funds to girls who qualify to purchase age appropriate uniform pieces: Badge sash/tunic (Daisy Girl Scouts), troop numerals, council identification and an American flag patch. Girls are eligible to receive one award per age level. Duplicates/replacements will not be provided.

- Financial need-based assistance is available for girls who do not have the funds to purchase the above referenced uniform pieces. Girl Scouts' non-discrimination policy applies to the awarding of all assistance for uniform pieces.
- All details concerning financial assistance requests are kept confidential.

- **Eligibility**

- The applicant must be a registered Girl Scout member in Girl Scouts of Eastern Missouri and in a Girl Scout troop before uniform assistance is considered.
- Uniform assistance is only available for girls.
- Applications must be received at the Girl Scout Service Center no later than three weeks prior to the event date.
- Applications must be signed by the applicant's parent or legal guardian.
- Uniform assistance is non-transferable and valid only for the girl for whom it is awarded.
- Applicants and families with outstanding balances (not No Funds Handling) are not eligible for uniform assistance until open balances are paid.

- **Financial information**

- Uniform assistance is awarded on an individual basis based on family need, and not designed to underwrite the entire cost of the uniform pieces
 - Award calculations are based on financial need and the Federal Poverty Level.
 - Uniform assistance is designed to supplement individual family resources, not replace them. A portion of the cost must be paid by the girl's family and/or troop. Any amount contributed allows us to serve more girls.
 - Additional information may be required to process each request, potentially including a phone interview, proof of income, and/or proof of dependents.

- **Submission instructions**

- Submit completed Uniform Assistance Fund Application form signed by the parent or guardian to the Girl Scout Service Center.
- Girl Scouts of Eastern Missouri Service Center address: 2300 Ball Drive, St. Louis, MO 63146.

- **Assistance notification**

- Once an award decision has been finalized, the applicant will receive an approval email pre-printed with the parent's name, troop number, available balance and expiration date (60 days from date of issue). It can be used to redeem in person by the parent or guardian at the Girl Scout Shop, 2300 Ball Drive, St. Louis, MO 63146, by phoning the Girl Scout Shop and completing the transaction over the phone or sent by US Mail with balance due to: Girl Scout Shop, Uniform Assistance Fund, Girl Scout Service Center, 2300 Ball Drive, St. Louis, MO 63146. The uniform pieces will be sent via USPS.

Contact the Answer Center at 314.400.4600 or answercenter@girlscoutsem.org with any questions