

**Girl Scouts of Eastern Missouri  
Seasons of Giving / Community Service Tracking**

**District #:** \_\_\_\_\_ **Neighborhood #:** \_\_\_\_\_ **Troop # (if applicable):** \_\_\_\_\_ **Program Level:** \_\_\_\_\_

**Please use this form to track all community service or volunteer projects completed by Girl Scouts throughout the year, with the exception of April Showers. This tracking form does not need to be submitted to Council – this form is to track the information throughout the year so that total volunteerism numbers for the year can be reported on the troop’s Year End Report form.**

Date of project:	Agency Name:	Total People Hours (include time spent planning the project as well as time spent volunteering)						Did you make a donation to the agency?	
		Number of Girls who participated	Avg. Hours Girls Spent on the Project	Total Girl Hours*	Number of Adults who participated	Avg. Hours Adults Spent on the Project	Total Adult Hours*	Yes (indicate # of items)	No
		x	=		x	=			
		x	=		x	=			
		x	=		x	=			
		x	=		x	=			
		x	=		x	=			
		x	=		x	=			
		x	=		x	=			
		x	=		x	=			
		x	=		x	=			
		x	=		x	=			
		x	=		x	=			
		x	=		x	=			
		x	=		x	=			
		x	=		x	=			

**\*When calculating total hours, multiply the number of individuals who participated by the average number of hours of service. See example below\***

**Example:**

- **If 10 girls spent 2 hours shopping for items for a family in need during the holidays, then 1 hour dropping everything off at the agency, then add the hours they spent (2+1=3), then multiply by the number of girls (10), which equals the total “Girl Hours” spent on the project (3x10 = 30 total hours in this example).**

**Contact the Answer Center with any questions at 314.400.4600 or [answercenter@girlscoutsem.org](mailto:answercenter@girlscoutsem.org).**