

## Role Description

**Title:** Camp Committee Chair Role Description and Acknowledgement

**Purpose:** To lead and support the Camp Committee, ensuring effective communication and overall camp goals of Girl Scouts of Eastern Missouri are implemented throughout the entire council jurisdiction. Provides leadership and direction to members ensuring a positive experience to members. The Camp Committee Chair serves as a role model to positively promote camping and the out of doors in Girl Scouts of Eastern Missouri

**Accountability:** Director, Camping Services and Risk Management (after application process)

**Term:** Selection occurs after an application process. Two years beginning June 1; may only serve two successive terms; renewable with application process is completed after the first term

**Time Commitment:** Approximately 20 hours per month

### Responsibilities:

- Schedules, plans and facilitates no less than four Camp Committee meetings per year and delivers pertinent information to the team members
- Communicates regularly with the Camp Committee to address the needs and concerns of the Council-related camping
- Ensures implementation of the Camp Utilization Task Force recommendations
- Participates as a member of the Representative Assembly
- Serves as the liaison between the Camp Committee and the Executive Leadership Team
- Attends Camp Committee meetings and informs members of the plans, progress and concerns of the Council
- Supervises, trains and recognizes members of the Camping Services Program
- Promotes Council initiatives
- Attends Camp Supervisor meetings, Camp Promoter Rally; Day Camp Subcommittee, Troop Camp Blitz and other meetings/program as needed.
- Promotes quality camping programming opportunities are offered throughout the Council jurisdiction
- Follows and upholds all GSUSA and Girl Scouts of Eastern Missouri policies, standards and procedures
- Leads Camp Summit, an annual event for all camp volunteers
- Appoints chairs of camp program areas. Day camp, Activity, Troop Camp and Promoter.
- Participates as an active member of the Field Committee

### Qualifications:

- Meets GSUSA adult membership requirements
- Completes the appropriate training for the position
- Committed to speak and act in a manner consistent with the Girl Scout Mission, Promise and Law
- Ability to listen, plan and organize, supervise adults, accomplish tasks through delegation, resolve conflict and motivate others; provide input tactfully and communicate effectively
- Has a working knowledge of the Girl Scout Program, *Safety Activity Checkpoints*, *Volunteer Essentials*, and Council by-laws
- Has ready access to a computer and the internet and is able to use technology to communicate, process information and maintain records
- Comfortable communicating with adults and motivating them to comply with policies and procedures
- Must have served in a leadership role in day camp or as a camp supervisor

### Training Required:

- Girl Scouting 101
- Introduction to Girl Scouting
- Welcome to Eastern Missouri

### Acknowledgement of Role Description

I, \_\_\_\_\_, have read, understand and agree to fulfill the responsibilities as described in the above Camp Committee Chair role description for only two consecutive program years after which time an re-application will be necessary. I understand my role as Camp Committee Chair restricts me from holding an active role on a District or Neighborhood service team.

\_\_\_\_\_  
Camp Committee Chair Signature

\_\_\_\_\_  
Date