



Girl Scouts of Eastern Missouri (GSEM)
SUMMER CAMP STAFF APPLICATION

Please type or print. Complete entire form

Check one:

- New Applicant
 Reemployment Applicant

Check one or more:

- Cedarledge Any Camp
 Tuckaho

RETURN TO:

Jennifer Morgan
 Director, Camping Services & Facilities
 Girl Scouts of Eastern Missouri
 2300 Ball Drive, St. Louis, MO 63146
 CONFIDENTIAL or
 Fax 314.214.3063

Personal Data

Last Name	First Name	Middle Name or Initial	Social Security Number	Date of Application
Present Address (Number and Street)		City	State	Zip Code
Area Code & Phone #		At present address until what date?		
Best time to reach you (daytimes preferred)		Permanent Address (if different)		
City	State	Zip Code	Area Code & Phone #	
Cell phone #	Email Address			

Position Desired

Position/type of work desired:	Dates Available
Other positions you would consider:	From:
	To:

Source of referral:

Agency (name) _____ School/Organization _____ Employee (name) _____
 Publication (name) _____ Own Initiative _____ Other _____

Were you ever employed by the Girl Scout Council of Greater St. Louis, Girl Scouts of the Becky Thatcher Area or Girl Scouts of Eastern Missouri?

- Yes No When? _____

Have you previously applied to GSCGSL/GSBTA/GSEM? Yes No When? _____

Do you know of any reason why you would not be able to perform the essential functions of the position for which you are applying with or without reasonable accommodation? Yes No

Please describe: _____

Junior staff must be at least 16 years old. General camp staff are 18 years and older. Some positions have specific minimum age requirements. See position overview for more information.

Do you meet the minimum age requirement for your desired position? Yes No

Education - Indicate highest level completed

	Name, Address and Zip Code	Major/Minor	Highest Level Completed
High School			
College			
Graduate School			
Business/ Technical			

Academic Honors:

Employment History

Present or last employer

Name of Employer		Title or Position		
Address	City	State	Zip Code	Area Code & Phone #
Employment Dates (Mo. & Year)	Starting Salary \$ per	Final Salary \$ per	Other Compensation	
Name and Title of Immediate Supervisor				Reason for Leaving

Description of Duties:

Previous Employer

Name of Employer		Title or Position		
Address	City	State	Zip Code	Area Code & Phone #
Employment Dates (Mo. & Year)	Starting Salary \$ per	Final Salary \$ per	Other Compensation	
Name and Title of Immediate Supervisor				Reason for Leaving

Description of Duties:

Previous Employer

Name of Employer		Title or Position		
Address	City	State	Zip Code	Area Code & Phone #
Employment Dates (Mo. & Year)	Starting Salary \$ per	Final Salary \$ per	Other Compensation	
Name and Title of Immediate Supervisor				Reason for Leaving

Description of Duties:

Training

Sponsoring Organization and Location	Name of Course, Seminar, etc.	# of Hours	Dates

Volunteer Activities

You need not list organizations whose name or nature indicates your race, sex, national origin, age or religion

Organization	Position/Offices Held	Describe Responsibilities and Service	# of years

Camp Experience

Day or Resident	Sponsor	Name of Camp	Address Zip	Dates From/To	Camper? Staff?

Types of camping you have experience in: (check all that apply)

- Day Camping
 Primitive Camping (pitched tents)
 Troop Camping
 Wider Opportunity or *destination*
 RV Camping
 Resident Camping
 Family Camping
 Other (explain) _____

Have you completed a Counselor-In-Training Program? _____ If so, where and when? _____

Have you completed an Advanced Wrangler-In-Training Program? _____ If so, where and when? _____

Are you currently a registered Girl Scout? _____

Have you ever been a registered Girl Scout? _____ Indicate years of participation: _____

- Check all that apply:
 Daisy
 Brownie
 Junior
 Cadette
 Senior
 Adult
 Troop Leader
 Assistant Troop Leader
 Other volunteer position (specify: _____)

Have you ever been a member of Boy Scouts, a sorority, a fraternity, Camp Fire, 4-H, etc? If so, what?

Certifications

Check all that apply and attach copies of certificates

	Expiration Date		State	License #	Expiration Date
<input type="checkbox"/> Lifeguard YMCA/YWCA American Red Cross BSA	_____ _____ _____	<input type="checkbox"/> Medical Doctor	_____	_____	_____
<input type="checkbox"/> Lifeguard Instructor WSI	_____ _____	<input type="checkbox"/> Registered Nurse	_____	_____	_____
<input type="checkbox"/> Camp Horsemanship Assn. Western English Intermediate Advanced	_____ _____ _____ _____ _____	<input type="checkbox"/> Paramedic	_____	_____	_____
<input type="checkbox"/> Canoe Instructor	_____	<input type="checkbox"/> EMT	_____	_____	_____
<input type="checkbox"/> Sailing Instructor	_____	<input type="checkbox"/> Physician Assistant	_____	_____	_____
<input type="checkbox"/> Archery Instructor	_____	<input type="checkbox"/> Nurse Practitioner	_____	_____	_____
<input type="checkbox"/> Other	_____	<input type="checkbox"/> Valid Driver's License	_____	_____	_____
		<input type="checkbox"/> First Aid Standard _____ Basic _____		Instructor _____ Community First Aid & Safety _____	
		<input type="checkbox"/> CPR Adult _____ Child _____		Infant _____ Professional Rescuer _____	

References

Indicate whether education or employment was under another name. Name: _____ Where: _____

List three persons **other than relatives** who know your qualifications and/or background experience. Include one reference from your employer/school.

Name	Relationship to you	Daytime Area Code & Tel. #	Business or Home Address

Give the enclosed reference forms to the three people you listed above. It is suggested that you supply them with a stamped return envelope, marked "confidential" and addressed to Jennifer Morgan, Director Camping Services & Facilities, Girl Scouts of Eastern Missouri, 2300 Ball Drive, St. Louis, MO 63146 for them to mail your reference. They may also fax your reference to 314.214.3063.

Additional Background Information

Have you ever been convicted of a crime (other than traffic violations)? Yes No

Have you ever been involved in a substantiated case of child abuse or neglect? Yes No
If yes, please request report of investigation.

If you answer yes to any of the above questions, please explain.

I hereby give consent to the Girl Scouts of Eastern Missouri to conduct background checks on me. Offers of employment are contingent on successful results from all background checks including but not limited to criminal background and child abuse and neglect screening.

I understand that this employment application and any other Girl Scout documents are not contracts of employment, and that any individual who is hired may voluntarily leave employment upon proper notice and may be terminated by the Girl Scouts of Eastern Missouri at any time. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee.

I certify that my answers to the preceding questions are true and complete and that I have not knowingly withheld any information which might, if disclosed, affect my application unfavorably. I understand that any misrepresentation or omission of facts on this application will be cause for rejection of this application or dismissal after employment and that employment is subject to verification of references and physical examination. All statements become part of any future employee personnel file.

I attest that all of the above information is true and I hereby give my permission for the Girl Scouts of Eastern Missouri to contact all my educational references and the personal and employment references as indicated. I further authorize these references to release to you all information they have about me.

Signature of Applicant: _____ Date: _____

Signature of Parent or Guardian for Applicants under 18 years of age Date: _____

An Equal Opportunity Employer