girl scouts of eastern missouri

VOLUNTEER AUTHORIZATION TO RELEASE INFORMATION

The safety and welfare of the membership is the primary concern of Girl Scouts of Eastern Missouri (GSEM). Our volunteer placement process is designed with that in mind. Registering as an adult member of Girl Scouts of the USA (GSUSA) does not equate with serving as a regular volunteer in GSEM. Adults wishing to volunteer regularly with a troop or group are asked to complete an application, including a criminal background screening, prior to placement in volunteer positions. Regular volunteers are those persons 18 years and older who spend time with girls in areas of higher risk including, but not limited to attending meetings regularly, driving girls, supervising or chaperoning, accompanying the troop on overnight outings or trips and working with or managing troop funds.

Only the individual wishing to affiliate themselves as an adult volunteer with GSEM is authorized to complete this form.

Although furnishing the below information is not optional, it will be used for no other purpose than to make the process of conducting a criminal background search more accurate. This authorization form is maintained in a confidential and secure filing system for a period of five years at which time the form is destroyed.

I, _____

First Name Middle Name Last Name

Current Address_____Dates Lived Here_____

Residential Addresses for the past seven years (include street, city, state and zip code): Dates of Residence:

_____ _____

_____ _____

_____ _____

Date of Birth_____Social Security Number _____

Other Names Used (including maiden name)_____ Years Used _____

Driver's License Number_____State of Issue _____

Day Phone_____Email _____

do hereby authorize verification of a complete criminal history record check which may include arrest and conviction data as well as plea bargains and deferred adjudications. I authorize GSEM and any duly authorized agent of IntelliCorp Records, Inc. to obtain, whether the said records are public or private, and including those which may be deemed to be privileged or confidential in nature and I release all persons from liability on account of such disclosures or any damage that may result from furnishing such information. Information appearing on this authorization form will be used exclusively by GSEM and/or IntelliCorp Records, Inc. for identification purposes and for the release information which will be considered in determining placement in volunteer positions.

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Printed Name Applicant Signature Date

Please send this completed authorization form in the provided postage-paid envelope or mail to Girl Scouts of Eastern Missouri, 2300 Ball Drive, St. Louis, MO 63146, Attention: Human Resources Assistant as soon as possible. No monies should be included in this mailing.