

Outdoor Adventure Challenge Program Coordinator Role Description

Purpose of the position: To recruit, select, facilitate, and supervise facilitators for the Outdoor Adventure Challenge Program at Camp Tuckaho.

Accountability: Accountable to High Adventure Committee

Staff/Department: Senior Manager, Camping Programs

Terms of appointment: Selection occurs after an application process. Three year term beginning April 1, may be reappointed to serve one consecutive term.

Time Commitment: 10-12 hours per month

Responsibilities:

- Works in partnership with the Senior Manager, Camping Programs to recruit, plan, and facilitate Outdoor Adventure Challenge Program Facilitators
- Reviews, with Senior Manager, Camping Programs, the Outdoor Adventure Challenge Program Manual, forms, and procedures and makes recommendations for updating, clarifying, and training
- Assists the Senior Manager, Camping Programs in the development and implementation of the Annual Meeting for Outdoor Adventure Challenge Instructors
- Serves as a member of the High Adventure Committee
- Attend regular meetings with the Senior Manager, Camping Programs

Requirements of the position:

- Is at least 21 years of age
- Meets membership requirements
- Abides by national and local Girl Scout policies, standards, and procedures
- Has experience either as a participant or facilitator with challenge courses

Knowledge and skills required:

- Able to communicate well with adults
- Capable of training adults
- Well-organized in systems analysis and coordinating people
- Knowledge of Safety Activity Checkpoints
- Knowledge of other available Girl Scouts of the USA and Girl Scouts of Eastern Missouri resources that provide information pertaining to current policies, standards, and procedures relevant to the duties of the position

Training Required:

- Annual ACCT Site Specific Certification
- OAC New Instructor Training
- American Red Cross First Aid & Adult/Child CPR/AED
- Licensed Troop Camper